



ST THOMAS AQUINAS SCHOOL, WINTON
ENROLMENT SCHEME

PREAMBLE

The St Thomas Aquinas School Board of Trustees has established an enrolment scheme, to enable it to manage enrolments fairly and transparently within the maximum roll, as prescribed in the School's Integration Agreement.

As required by the School's Integration Agreement, preference of enrolment is given to families who hold a certificate issued by or on behalf of the Proprietor certifying that they have an established religious connection with the Special Character of the School.

Subject to places being available, the number of pupils whose families do not have preference of enrolment at the school shall be limited to five percent of the maximum roll, i.e. 5 pupils.

PRIORITY OF ENROLMENT

In the event of there being more applicants for enrolments than there are places available within the maximum roll of the school, applications will be processed according to the following priorities:

Priority 1

Preference applicants for whom the school is the nearest Catholic Primary School, as shown by attached map.

If there are more applicants in Priority Group 1 than enrolment places available, applications will be prioritised by:

- a) siblings of current students
- b) siblings of former students
- c) children of former students
- d) children of board employees
- e) all other applicants entitled to preference of enrolment

Priority 2

Preference applicant who are not covered by Priority 1

If there are more applicants in Priority Group 2 than enrolment places available, applications will be prioritised by:

- a) siblings of current students
- b) siblings of former students
- c) children of former students
- d) children of board employees
- e) all other applicants entitled to preference of enrolment

Priority 3

Non preference applicants

If there are more applicants in Priority Group 3 than enrolment places available, applications will be prioritised by:

- a) siblings of current students
- b) siblings of former students
- c) children of former students
- d) children of board employees
- e) all other applicants with non preference enrolment status

BALLOT

If there are more applications than places available in any priority group a ballot for each priority will occur.

PRE-ENROLMENT

Each year applications for enrolment will be sought by a date, which will be notified in the parish and school newsletters, and published in a community newspaper, circulating in the area served by the school. If at this date there are more applications than places available, the priorities as previously listed will be used to determine enrolment.

In the event of there being more applicants at the closing date than can be allocated places according to the established priorities, then a ballot will be conducted to allocate places.

WAITING LIST

Unsuccessful applicants will have their names recorded on a waiting list, within their relevant priority category, and may be offered places at a later date, if places become available.